



U.S. Department of Justice
Office of Community Oriented Policing Services

U.S. Department of Justice/COPS Office
c/o Vistrionix, Inc.
1970 Chain Bridge Road, Suite 1200
McLean, VA 22102

April 28, 2003

Online Testimonials from Last Survey:

- *"Much easier than paper"*
- *"Very simple and quick"*
- *"The online system is very easy to use and very convenient"*

Dear Colleague:

An important responsibility of the COPS Office is monitoring the thousands of hiring and redeployment grants funded. One of our most effective monitoring practices is a survey of agencies to determine their current staffing levels. This survey is conducted once a year to track the hiring status of COPS funded officers awarded under COPS hiring programs and the redeployment levels resulting from awards under COPS MORE programs. Agencies with expired grants may also be asked to complete a grant survey. The COPS Office surveys grants up to three years after close out to ensure that all funded positions were hired and retained per grant requirements. The COPS Count survey is the vehicle used to obtain the most current information from grantees. **Your cooperation is essential.**

COPS Count 2003 will begin May 5, 2003. We will survey all hiring grants and sample COPS MORE grants. If your agency is selected for the COPS MORE survey you will be contacted by a COPS Count representative. The hiring survey should only take 10-15 minutes, if your information is ready. To complete the survey, please go to the COPS Office website, <http://www.cops.usdoj.gov/>, and click on "Account Access" to log into your online account. Once you are logged in, click on the COPS Count icon and follow the instructions to complete your survey(s). If you do not have your user name and/or password please contact the DOJ response center at 1-800-421-6770, or email them at egov.issues@usdoj.gov.

If you do not have internet access, would like to complete a hard copy survey, or would like to complete the survey over the phone please contact Vistrionix, Inc. at 1-800-659-7379 between 8:00am and 4:30pm Eastern Time, Monday through Friday. If you do not complete the online survey by **June 2, 2003** operators from Vistrionix, Inc. will call your agency to complete the survey.

All surveys must be completed by August 1, 2003. We look forward to your cooperation and participation. If the survey is not completed by August 1, 2003, the COPS Office will take administrative action, including the suspension, and possible termination, of grant funds for agencies that do not fulfill this reporting requirement. If you have any questions or comments, please do not hesitate to call Vistrionix Inc. at 1-800-659-7379. Please provide your ORI and Agency Name when leaving messages. Agencies with e-mail access can e-mail Vistrionix Inc. at cops.reports@vistrionix.com. Thank you in advance for your cooperation.

Sincerely,

Carl Peed
Director